

Beech Springs Church

Media Team Leader

Task List

Task	Meeting Date	Meeting Time	Task Start Date	Task End Date	Page #
MEETING: Design/Video/Website/Social Media Coordinators Training	TBD				
MEETING: Leadership Team Training #1	9/29/26	7:00PM			
Send Enrollment Letters To Your Coordinators			9/29/26	10/6/26	3
Attend Your Assigned Team's Training Meetings			9/29/26	10/20/26	3
Confirm Production Schedule for Vision Video			10/6/26	10/13/26	5
Confirm Production Schedule for Commitment Day Video			10/6/26	10/13/26	5
MEETING: Leadership Team Training #2	10/20/26	7:00PM			
Confirm Delivery of All Printed Material Items to the Program Manager			10/21/26	11/29/26	4
Confirm Campaign Website Updates with the Website Coordinator			10/28/26	12/7/26	5 - 6
Confirm Posting Media Promotion Links on Church's Facebook Page (and other Social Media Sources)			10/28/26	12/21/26	6
Event: Vision Sunday			11/8/26	11/8/26	
Event: Early Commitment Dinner			11/19/26	11/19/26	
Event: Commitment Day			12/6/26	12/6/26	
Event: Celebration Sunday			12/20/26	12/20/26	